

1. DATE ISSUED MM/DD/YYYY 03/21/2023

1a. SUPERSEDES AWARD NOTICE dated except that any additions or restrictions previously imposed remain in effect unless specifically rescinded

2. CFDA NO. 15.653 - National Outreach and Communication

3. ASSISTANCE TYPE Cooperative Agreement

4. GRANT NO. F23AC00806-00  
Originating MCA #

5. TYPE OF AWARD Other

4a. FAIN F23AC00806

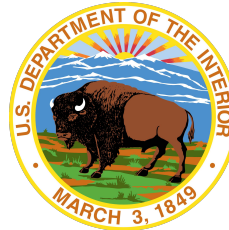
5a. ACTION TYPE New

6. PROJECT PERIOD MM/DD/YYYY  
From 04/01/2023 Through 03/31/2028

7. BUDGET PERIOD MM/DD/YYYY  
From 04/01/2023 Through 03/31/2024

8. TITLE OF PROJECT (OR PROGRAM)

**NOTICE OF AWARD**



AUTHORIZATION (Legislation/Regulations)  
African Elephant Conservation Act—Provision of assistance (16 U.S.C. §4211)

8. TITLE OF PROJECT (OR PROGRAM)  
Implementing the Strategic Plan for the National Outreach and Communication Program as established by the Sportfishing and Boating Safety Act of 1998.

9a. GRANTEE NAME AND ADDRESS  
Recreational Boating And Fishing Foundation  
500 Montgomery St Ste 300  
Alexandria, VA, 22314-1657

9b. GRANTEE PROJECT DIRECTOR  
James Hemenway  
500 MONTGOMERY ST STE 300  
ALEXANDRIA, VA, 22314-1657  
Phone: 111-111-1111

10a. GRANTEE AUTHORIZING OFFICIAL  
James Hemenway  
500 MONTGOMERY ST STE 300  
ALEXANDRIA, VA, 22314-1657  
Phone: 111-111-1111

10b. FEDERAL PROJECT OFFICER  
Lori Bennett  
5275 Leesburg Pike, MS:WSFR  
Falls Church, VA, 22041  
Phone: 703 358 2033

**ALL AMOUNTS ARE SHOWN IN USD**

11. APPROVED BUDGET (Excludes Direct Assistance)		12. AWARD COMPUTATION	
I Financial Assistance from the Federal Awarding Agency Only		a. Amount of Federal Financial Assistance (from item 11m)	\$ 14,231,785.00
II Total project costs including grant funds and all other financial participation		b. Less Unobligated Balance From Prior Budget Periods	\$ 0.00
a. Salaries and Wages	\$ 2,397,017.00	c. Less Cumulative Prior Award(s) This Budget Period	\$ 0.00
b. Fringe Benefits	\$ 935,268.00	<b>d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION</b>	<b>\$ 14,231,785.00</b>
c. Total Personnel Costs	\$ 3,332,285.00	<b>13. Total Federal Funds Awarded to Date for Project Period</b>	<b>\$ 14,231,785.00</b>
d. Equipment	\$ 0.00	<b>14. RECOMMENDED FUTURE SUPPORT</b> (Subject to the availability of funds and satisfactory progress of the project):	
e. Supplies	\$ 32,500.00	YEAR	TOTAL DIRECT COSTS
f. Travel	\$ 209,100.00	a. 2	\$ 13,942,054.00
g. Construction	\$ 0.00	b. 3	\$ 13,942,054.00
h. Other	\$ 1,088,000.00	c. 4	\$ 13,942,054.00
i. Contractual	\$ 9,569,900.00	d. 5	\$ 13,942,053.00
<b>j. TOTAL DIRECT COSTS</b>	<b>\$ 14,231,785.00</b>	e. 6	\$
k. INDIRECT COSTS	\$ 0.00	f. 7	\$
<b>l. TOTAL APPROVED BUDGET</b>	<b>\$ 14,231,785.00</b>	<b>15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:</b>	
m. Federal Share	\$ 14,231,785.00	a. DEDUCTION	
n. Non-Federal Share	\$ 0.00	b. ADDITIONAL COSTS	
		c. MATCHING	
		d. OTHER RESEARCH (Add / Deduct Option)	
		e. OTHER (See REMARKS)	
		<b>16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:</b>	
		a. The grant program legislation	
		b. The grant program regulations.	
		c. This award notice including terms and conditions, if any, noted below under REMARKS.	
		d. Federal administrative requirements, cost principles and audit requirements applicable to this grant.	
		In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.	

**b**

REMARKS (Other Terms and Conditions Attached -  Yes  No)

GRANTS MANAGEMENT OFFICIAL:  
Christy Vigfusson, Senior Advisor, Policy, Programs, and Partnerships  
5275 LEESBURG PIKE  
FALLS CHURCH, VA, 22041  
Phone: 703-358-1748

17. VENDOR CODE	0070212531	18a. UEI N13QJM8XXCX6	18b. DUNS 080996981	19. CONG. DIST.	08	
LINE#	FINANCIAL ACCT	AMT OF FIN ASST	START DATE	END DATE	TAS ACCT	PO LINE DESCRIPTION
1	0051032249-00010	\$14,231,785.00	04/01/2023	03/31/2024	8151	NOCP 2023

# NOTICE OF AWARD (Continuation Sheet)

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## SCOPE OF WORK

### 1. Project Description

The Service hereby incorporates the recipient's application submitted to and approved by the Service into these award terms and conditions.

Funds under this award are to be used to implement strategies identified in the Strategic Plan for the National Outreach and Communication Program (NOCP), including activities to: 1) improve communication with anglers, boaters, and the general public regarding angling and boating opportunities; 2) reduce barriers to participation in angling and boating; 3) advance the adoption of sound angling and boating practices; 4) promote conservation and the responsible use of the nation's aquatic resources; and 5) further safety in angling and boating.

In addition, the parties agree to collaborate under the cooperative agreement. Specifically:

#### The RBFF staff will:

1. Actively seek collaboration with Service program staff and the NOCP Service Project Officer on the development and implementation of strategic initiatives, partnerships, and programs. Strategic coordination will take place no fewer than four times a year, including regular RBFF board meeting attendance.
2. Submit monthly strategic and program updates prepared for the RBFF Board of Directors to the NOCP Service Project Officer.
3. Seek engagement from the Service Director (or designee) on the issues and opportunities presented to the RBFF Board of Directors, including participating in the comprehensive and intensive strategic planning for the implementation of the NOCP.
4. Work with Service staff to identify and grow new key strategic partnerships across federal, state, Tribal, industry, and consumer groups that accomplish the goals of the NOCP.
5. Ensure Service staff are invited to participate in RBFF subgrant award processes where Service funding will be the primary funding source of the subaward.

#### The Service staff will:

1. Provide guidance on the development of strategic initiatives, partnerships, and program direction. Strategic coordination will take place no fewer than four times a year, including regular RBFF board meeting attendance.
2. Review and follow up with RBFF staff on monthly strategic and program updates as necessary.
3. Provide engagement via the Service Director (or designee) on the issues and opportunities presented to the RBFF Board of Directors, including participating in the comprehensive and intensive strategic planning for the implementation of the NOCP.
4. Work with RBFF program staff to identify and grow new key strategic partnerships with federal, state, Tribal, industry, and consumer groups that accomplish the goals of the NOCP.
5. Facilitate participation of Service programs and other federal agencies in new strategic partnerships, utilization of products, and development of recreational opportunities on public lands to accomplish the goals of the NOCP.
6. Ensure Service staff participate in RBFF subgrant award processes where Service funding will be the primary funding source of the subaward.

## PAYMENTS

### 1. Domestic Recipients Enrolled in Treasury's ASAP System

The recipient will request payments under this award in the [U.S. Treasury's Automated Standard Application for Payment \(ASAP\)](#) system. When requesting payment in ASAP, your Payment Requestor will be required to enter an Account ID. The

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number assigned to this award is the partial Account ID in ASAP. When entering the Account ID in ASAP, the Payment Requestor should enter the award number identified in the notice of award, followed by a percent sign (%). Refer to the ASAP.gov Help menu for detailed instructions on requesting payments in ASAP.

## AWARD CONDITIONS

### 1. Continuation Award Requirements

The Service will provide a specific level of support for this multi-year project on an incremental basis. The period of performance on this award reflects the full period of anticipated Service sponsorship. The Service will amend this award to add new increments of funding over time. Each project segment will be assigned a discrete budget period, during which only allowable costs resulting from obligations incurred during the specified budget period may be charged to this award. You must request and receive prior written approval to “roll over” an unobligated balance of funds from one budget period into the next one. The Service's obligation to provide incremental funding up to the total anticipated award amount is contingent on satisfactory performance and the availability of Federal funds. No legal liability on the part of the Service exists unless and until the Service obligates funds and notifies the recipient in writing that funds are available for the next increment of this award.

To request the next increment of funding, recipient must initiate an amendment in GrantSolutions and submit the following documents:

- SF424A Budget Information - Non Construction Programs
- Detailed Budget Narrative
- Overlap and Duplication Statement

### 2. Use of Program Income

The approved project includes activities that will generate program income. Income earned as a result of award-supported activities during the award period must be accounted for in accordance with 2 CFR 200.307. Estimated program income for the project period is \$300,000, using the additive method of crediting program income. Budget period year 1, estimated program income is \$60,000. The program income must be used for the purposes and under the conditions of the cooperative agreement award. Disposition of any unexpended program income at the end of the award will require review by the Service. The recipient has no obligation to the Service with respect to program income earned from license fees and royalties for copyrighted material, patents, patent applications, trademarks, and inventions made under this award. The recipient must report all program income generated through the performance of this award on the Standard Form (SF) 425, Federal Financial Report form (see the Reporting Requirements section of this document).

### 3. Cost Sharing Requirements

The recipient will provide additional cost-share for this project in an effort to leverage Federal funds and to maximize the benefits of this agreement. Non-Federal contributions will come in the form of cash and/or in-kind services. Cash donations will be managed by the recipient. Cash and in-kind contributions must be used for purposes eligible as outlined in this agreement.

All in-kind, non-Federal services and contributions will be tracked by the recipient. The value of the in-kind contributions such as product use and incorporation in industry packaging, public service announcement placements, etc. will be supported by documentation from each provider with the value of the contribution described and determined. The Board of Directors of the RBBF will be responsible for setting annual in-kind service/contribution objectives for the RBBF and tracking the progress of the RBBF in achieving these objectives. The value of these contributions should be reported on the SF-425 as part of the total recipient costs. See also 2 CFR §200.306.

## SPECIAL TERMS AND REQUIREMENTS

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**1. Natural Resource Library**

Funding under this award will be used to produce special reports and publications regarding fishing and boating participation. Your organization is required to send one copy of the final published document (s) to U.S. Department of the Interior, Natural Resource Library, Division of Information and Library Services-Gifts and Exchanges Section, 1849 C Street NW, Washington, D.C. 20240. The copy can be a paper copy or saved to a compact disc. Do NOT send by regular U.S. Postal Service. Send all publications using your preferred courier mail service (e.g., FedEx, UPS and DHL). Expedited delivery is not required. Please include a cover letter that identifies you/your organization and states: "This publication is intended for deposit in the Natural Resource Library. This report was produced under U.S. Fish and Wildlife Service Award Number F23AC00806"; Do not send financial or performance reports to this address. See the Reporting Requirements section below for the location to send financial and performance reports.

**2. Support in Publications**

**Presentation and Publication Acknowledgements**

Presentations, reports, books, publications, and other products must acknowledge the U.S. Fish and Wildlife Service and display a wordmark including the statement, "Produced under cooperative agreement F23AC00806 from the Sport Fish Restoration and Boating Trust Fund administered by the U.S. Fish and Wildlife Service." Products must display the funding attribution wordmark which can be obtained from the NOCP Service Project Officer. See Attachment A. For more information on the proper use of symbols for credit of this program, please contact the NOCP Service Project Officer.

In addition, one printed copy of every publication produced under this agreement, accompanied by one digital copy in PDF format must be sent to the Wildlife and Sport Fish Restoration Program. Attn: National Outreach and Communication Program Technical Officer.

**Media Assets**

Within the first 90 days of this award, the parties shall meet and agree to what resources are defined in this section. Mutually agreed upon selections of media assets (still photos, video B-roll) gathered and obtained under this grant award, upon completion of the grant products, shall be made available for agencies to use in media and communication material. Media assets will be provided to the NOCP Project Officer annually by June 30.

**Publications–Promotional Materials Disclaimer**

The Recipient shall not publicize or otherwise circulate promotional material that states or implies Federal government or employee endorsement of any product, service, or position that the recipient represents. Promotional materials include advertisements, sales brochures, press releases, speeches, still and motion pictures, articles, manuscripts, and other publications. No release of information relating to this award may state or imply that the Federal government approves of the recipient’s work products, or considers the recipient’s work product to be superior to other products or services. All releases of information regarding this project shall carry the following disclaimer: “The views and conclusions contained in this document are those of the author(s) and should not be interpreted as representing the opinions or policies of the U.S. Government. Mention of trade names or commercial products does not constitute their endorsement by the U.S. Government.” The Recipient must request and obtain prior approval for any public information releases concerning this award that will refer to the Department of the Interior, or any bureau or employee by name or title. For any such prior approval request, the Recipient must provide the specific text and any related layout information and images with the request for approval. The Recipient must include this provision in all subawards to non-governmental entities

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(i.e., not a state, local, or Federal recognized Indian tribal government).

### 3. Requiring Use of the Service Logo

The Service logo is reserved for official publications or other products of the U.S. Fish and Wildlife Service (Service). Use of the Service logo without prior written approval is prohibited. Restrictions on use of the Service logo were published in the Federal Register on February 13, 1984 (Vol. 49, No. 30, page 5387), and 18 USC 701 provides for enforcement. To obtain approval for the use of the official U.S. Fish and Wildlife Service logo on a joint publication, cooperative agreement, grant, partnership or agreement with the Service, including electronic publications such as Web sites, contact please contact the NOCP Project Officer and Technical Officer. Approvals granted are for one time use or purpose. Additional usages require re-authorization. The logo cannot be used or be perceived as an endorsement for advertising purposes.

The restrictions described above apply also to the use of the images of the Federal Duck Stamps and the Federal Aid in Wildlife Restoration and Federal Aid in Sport Fish Restoration symbols, and the "blue goose" image used to identify national wildlife refuges.

### 4. Environmental Compliance Reviews

Recipients and sub-recipients of Federal grants and cooperative agreement awards must comply with the requirements of the National Environmental Policy Act (NEPA), Section 7 of Endangered Species Act (ESA), and Section 106 of the National Historic Preservation Act (NHPA).

## REPORT

### 1. Interim Financial Reports

The recipient is required to submit interim financial reports on an annual basis directly in GrantSolutions. The recipient must follow the financial reporting period end dates and due dates provided in GrantSolutions. The interim reporting due dates are available by signing in to GrantSolutions and selecting the menu for Reports>Federal Financial Report. The GrantSolutions financial report data entry fields are the same as those on the SF-425, "[Federal Financial Report](#)" form. See also our instructional video on "[Completing the Federal Financial Report \(SF-425\)](#)".

### 2. Interim Performance Reports

The recipient is required to submit interim performance reports on an annual basis directly in GrantSolutions. The recipient must follow the performance reporting period end dates and due dates provided in GrantSolutions. The interim reporting due dates are available by signing in to GrantSolutions and selecting the menu for Reports>FPR.

### 3. Final Reports

The recipient must liquidate all obligations incurred under the award and submit a *final* financial report in GrantSolutions no later than 120 calendar days after the award period of performance end date. The GrantSolutions financial report data entry fields are the same as those on the SF-425, Federal Financial Report form, <https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html>. See also our instructional video on "Completing the Federal Financial Report (SF425)" [https://fawiki.fws.gov/display/VLSV#VirtualLearningSeriesVideosHome-CompletingtheFederalFinancialReport\(SF-425\)](https://fawiki.fws.gov/display/VLSV#VirtualLearningSeriesVideosHome-CompletingtheFederalFinancialReport(SF-425))

The recipient must submit a *final* performance report no later than 120 calendar days after the award period of performance end date. Performance reports must contain: 1) a comparison of actual accomplishments with the goals and objectives of the award as

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detailed in the approved scope of work; 2) a description of reasons why established goals were not met, if appropriate; and 3) any other pertinent information relevant to the project results. Please include the Service award number on all reports.

The recipient must follow the final Federal Financial Report and the final Performance Report reporting period end dates and due dates provided in GrantSolutions. The final reporting due dates are available by signing in to GrantSolutions and selecting the menu for Reports>Federal Financial Report or Reports>FPR.

## 4. Reporting Due Date Extensions

Reporting due dates may be extended for an award upon request to the Service Project Officer identified in the notice of award. The request should be sent by selecting the award in GrantSolutions and selecting send message. The message must include the type of report to be extended, the requested revised due date, and a justification for the extension. The Service may approve an additional extension if justified by a catastrophe that significantly impairs the award Recipient's operations. The recipient must submit reporting due date extension requests through GrantSolutions to the Service Project Officer identified in their notice of award before the original due date. The Service Project Officer will respond to the recipient after approval or denial of the extension request.

## 5. Significant Developments Reports

See [2 CFR §200.329\(e\)](#). Events may occur between the scheduled performance reporting dates that have significant impact upon the supported activity. In such cases, recipients are required to notify the Service in writing as soon as the recipient becomes aware of any problems, delays, or adverse conditions that will materially impair the ability to meet the objective of the Federal award. This disclosure must include a statement of any corrective action(s) taken or contemplated, and any assistance needed to resolve the situation. The recipient should also notify the Service in writing of any favorable developments that enable meeting time schedules and objectives sooner or at less cost than anticipated or producing more or different beneficial results than originally planned.

## STAFF CONTACTS

1. Service NOCP Program Officer Contact Information: Holly\_Richards@fws.gov  
Service NOCP Technical Officer Contact Information: Lori\_Bennett@fws.gov

## Terms and Conditions

### 1. U.S. Fish and Wildlife Service

#### General Award Terms and Conditions

Recipients of U.S. Fish and Wildlife Service (Service) grant and cooperative agreement awards (hereafter referred to as 'awards') are subject to the terms and conditions incorporated into their Notice of Award either by direct citation or by reference to Federal regulations; program legislation or regulation; and special award terms and conditions. Award terms and conditions are applicable unless and until the USFWS removes or revises them in written notice to the recipient. The Service will make such changes by issuing a written notice that describes the change and provides the effective date.

Recipients indicate their acceptance of an award by starting work, drawing down funds, or accepting the award via electronic means. Recipient acceptance of an award carries with it the responsibility to be aware of and comply with all terms and conditions applicable to the award. Recipients are responsible for ensuring that their subrecipients and contractors are aware of and comply with applicable award statutes, regulations, and terms and conditions. Recipient failure to comply with award terms and conditions can result in the Service taking one or more of the remedies and actions described in Title 2 of the Code of Federal

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Regulations (CFR) §§200.339—343.

A PDF of these terms and conditions with embedded links to all regulations is available on the Service’s website at: <https://www.fws.gov/media/fws-financial-assistance-award-terms-and-conditions-2020-12-31>. See also the Department of the Interior’s General Award Terms and Conditions on their website at: <https://www.doi.gov/grants/doi-standard-terms-and-conditions>.

## **Administrative Requirements, Cost Principles, and Audit Requirements**

These requirements and cost principles are applicable to all awards except those to individuals receiving the award separate from any business or organization they may own or operate. Foreign public entities and foreign organizations must comply with special considerations and requirements specific to their entity type, unless otherwise stated in this section. Foreign public entities must comply with those for states.

### **2 CFR Part 200, Subparts A—D, as supplemented by 2 CFR Part 1402**

Foreign public entities must follow payment procedures in 2 CFR §200.305(b). For foreign public entities and foreign organizations, the requirements in 2 CFR §§200.321—323 do not apply.

### **Appendix XII to 2 CFR Part 200—Recipient Integrity and Performance Matters**

Applicable to awards with a total Federal share of more than \$500,000 except for awards of any amount to foreign public entities.

### **2 CFR Part 200, Subpart E—Cost Principles**

Applicable to all domestic and foreign non-Federal entities except non-profit organizations identified in Appendix VIII to 2 CFR Part 200.

### **48 CFR Subpart 31.2—Contracts with Commercial Organizations**

Applicable to non-profit organizations identified in Appendix VIII to 2 CFR Part 200 and for-profit organizations.

### **Indirect Cost Proposals**

Requirements for development and submission of indirect cost rate proposals are contained in Appendix III (Institutions of Higher Education), Appendix IV (Nonprofit organizations), and Appendix VII (States, local government agencies, and Indian tribes) to 2 CFR Part 200. See also the DOI negotiated indirect cost rate deviation policies at 2 CFR §1402.414. For-profit entities should contact the DOI National Business Center, Office of Indirect Cost Rate Services at: <https://ibc.doi.gov/ICS/icrna>.

### **2 CFR Part 200, Subpart F—Audit Requirements**

Applicable to U.S. states, local governments, Indian tribes, institutions of higher education, and nonprofit organizations. Not applicable to foreign public entities, foreign organizations, or for-profit entities.

## **Statutory and National Policy Requirements**

These requirements are applicable to all awards, including those to individuals, for-profits, foreign public entities, and foreign organizations, unless otherwise stated in this section.

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## Appendix A to 2 CFR Part 25—Universal Identifier and System for Award Management

Not applicable to individuals or any entity exempted by the awarding bureau or office prior to award per 2 CFR §25.110(c)(2) and bureau or office policy.

## Appendix A to 2 CFR Part 170—Award term for reporting subaward and executive compensation

Not applicable to individuals. See 2 CFR 170 for other exceptions.

## 2 CFR §175.15—Award Term for Trafficking in Persons

Applicable to private entities as defined in 2 CFR §175.25(d), states, local governments, and Indian tribes. Applicable to foreign public entities if funding could be provided to a private entity as a subrecipient under the award.

## 2 CFR Part 1400—Nonprocurement Debarment and Suspension

All recipients must ensure they do not enter into any covered transaction with an excluded or disqualified participant or principal. See also 2 CFR Part 180—OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement). 2 CFR §180.215 defines nonprocurement transactions that are not covered transactions.

## 2 CFR Part 1401—Requirements for Drug-Free Workplace (Financial Assistance)

Not applicable to foreign public entities or foreign organizations.

## 43 CFR Part 18—New Restrictions on Lobbying

Recipients are prohibited from using any federally appropriated funds (annually appropriated or continuing appropriations) or matching funds under a Federal award to pay any person for lobbying in connection with the award. Lobbying is influencing or attempting to influence an officer or employee of any U.S. agency, a Member of the U.S. Congress, or an officer or employee of a Member of the U.S. Congress in connection with the award.

## 41 U.S.C. §4712—Whistleblower Protection for Contractor and Grantee Employees

## 41 U.S.C. §6306—Prohibition on Members of Congress Making contracts with Federal Government

## Mandatory Disclosures

Failure to make required disclosures may result in any of the remedies for noncompliance described in 2 CFR §200.339, including suspension or debarment (see also 2 CFR Part 180).

**Conflicts of interest:** Per 2 CFR §1402.112, non-Federal entities and their employees must take appropriate steps to avoid conflicts of interest in their responsibilities under or with respect to Federal financial assistance agreements. In the procurement of supplies, equipment, construction, and services by recipients and by subrecipients, the provisions in 2 CFR §200.318 apply. Non-Federal entities, including applicants for financial assistance awards, must disclose in writing any conflict of interest to the DOI awarding agency or pass-through entity in accordance with 2 CFR §200.112. Recipients must establish internal controls that include, at a minimum, procedures to identify, disclose, and mitigate or eliminate identified conflicts of interest. The recipient is responsible for notifying the Service Project Officer identified in their notice of award in writing of any conflicts of interest that may arise during the life of the award, including those that reported by subrecipients. The Service will examine each disclosure to determine whether a significant potential conflict exists and, if it does, work with the applicant or recipient to develop an appropriate resolution. Failure to resolve conflicts of interest in a manner that satisfies the government may be cause for termination of the award.



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**Lobbying:** If the Federal share of the award is more than \$100,000, recipients must disclose making or agreeing to make any payment using non-appropriated funds for lobbying in connection with the award. To make such disclosures, recipients must complete and submit the SF-LLL, "Disclosure of Lobbying Activities" form to the USFWS. This form is available at: <https://www.grants.gov/web/grants/forms/post-award-reporting-forms.html>. For more information on when additional submission of this form is required, see 43 CFR, Subpart 18.100. These restrictions are not applicable to such expenditures by Indian tribe, tribal organization, or any other Indian organization that is specifically permitted by other Federal law.

**Other Mandatory Disclosures:** Recipients and subrecipients must disclose, in a timely manner, in writing to the Service Project Officer identified in their notice of award or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. Non-Federal entities subject to the 2 CFR 200, Appendix XII—Award Term and Condition for Recipient Integrity and Performance Matters are required to report certain civil, criminal, or administrative proceedings to SAM.

**National Policy Encouragements**

**Executive Order 13043—Increasing Seat Belt Use in the United States**

Non-Federal entities are encouraged to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented, or personally owned vehicles. Individuals are encouraged to use seat belts while driving in connection with award activities.

**E. O. 13513—Federal Leadership on Reducing Text Messaging While Driving**

Non-Federal entities are encouraged to adopt and enforce policies that ban text messaging while driving, including conducting initiatives of the type described in section 3(a) of the order. Individuals are encouraged to not text message while driving in connection with award activities.